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THE CABINET

**Wednesday, 10th July, 2013 at 8.15 pm in the Conference Room,
Civic Centre, Silver Street, Enfield, EN1 3XA**

AGENDA – PART 1 TO FOLLOW PAPER – 2ND DESPATCH

Please refer to the agenda for the above meeting which has been despatched previously.

**7. REVENUE OUTTURN 2012/13 AND 2014/15 BUDGET AND FINANCIAL
OUTLOOK (Pages 1 - 38)**

A report from the Director of Finance, Resources and Customer Services is attached. **(Key decision – reference number 3731)**

(Report No.22)
(8.30 – 8.35 pm)

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MUNICIPAL YEAR 2013/2014 – REPORT NO. 22**MEETING TITLE AND DATE**Cabinet: 10th July 2013**REPORT OF:****Director of Finance, Resources and Customer Services****AGENDA PART 1****ITEM 7****SUBJECT -****REVENUE OUTTURN 2012/13 AND 2014/15 BUDGET & FINANCIAL OUTLOOK**Cabinet Member consulted:
Councillor Andrew Stafford

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1. EXECUTIVE SUMMARY

- 1.1 This report sets out the overall Council General Fund and Housing Revenue Account outturn position for 2012/13 and provides an update on the 2014/15 budget including an assessment of the financial outlook as well as the work being undertaken to address the financial implications.

2. RECOMMENDATIONS

It is recommended that Cabinet:

- 2.1 Notes the General Fund and Housing Revenue Account (HRA) outturn for 2012/13.
- 2.2 Agrees to transfer the underspend of £1.178m in 2012/13 to the Council's reserves (paragraph 4.3).
- 2.3 Agrees the project carry forwards (PCFs) summarised in paragraph 4.4 and detailed in the service appendices
- 2.4 Agrees specific changes to reserves as set out in paragraph 4.6 and detailed in the service appendices.
- 2.5 Notes the latest position regarding the 2014/15 budget and financial outlook as reported in Section 7.3 as well as the approach to be adopted for the budget consultation (paragraph 7.5).

3. INTRODUCTION

This revenue outturn and budget review sets out the financial position of the Council.

4. GENERAL FUND**2012/13 Outturn**

- 4.1 The final outturn position is set out in Table 1 below. It provides a comparison between the latest budget and final outturn (subject to Cabinet confirming the carry forward of resources for specific projects

and risks in 2013/14. A more detailed analysis and explanation of budget variations is included in the Appendices.

Table 1 : Departmental Outturn	Appx	Latest Budget £000's	Final Outturn 2012/13 £000's	Final Outturn Variation £000's	February Variance £000's	Change £000's
Chief Executive	A1	4,579	4,527	(52)	0	(52)
Environment	B1	32,800	33,194	394	434	(40)
Finance, Resources & Customer Services	C1	44,953	44,825	(128)	0	(128)
Health, Housing & Adult Social Care	D1	103,999	102,779	(1,220)	(447)	(773)
Regeneration, Leisure & Culture	E1	9,813	9,813	0	0	0
Schools & Children's Services	F1,3	60,477	60,477	0	(824)	824
Corporate	G1	(9,796)	(9,968)	(172)	0	(172)
Net Expenditure		246,825	245,647	(1,178)	(837)	(341)
Council Tax		(121,500)	(121,500)	0	0	0
Formula Grant		(125,325)	(125,325)	0	0	0
Outturn 2012/13		0	(1,178)	(1,178)	(837)	(341)

4.2 The final outturn position for 2012/13 is a General Fund underspend of £1.178m. It should be noted that the final approved estimate figures included in Table 1 are controllable departmental budgets excluding central support allocations and capital and asset impairment charges. These figures clearly show the net budget that is directly controlled by Departments and is provided on the same basis as the in-year revenue monitoring reported to Cabinet during 2012/13.

4.3 Cabinet is asked to agree the setting aside of the £1.178m to reserves.

Project Carry Forwards

4.4 The outturn includes resources set aside for the completion of 2012/13 projects in 2013/14 supported by the Director of Finance and Customer Services. These Project Carry Forwards (PCF) total £3.591m as follows:

Table 2 : Project Carry Forwards Summary	Appendix	Revenue Projects £000's
Chief Executive	A2	321
Environment	B2	940
Finance, Resources & Customer Services	C2	376
Health, Housing & Adult Social Care	D2	878
Regeneration, Leisure & Culture	E2	166
Schools & Children's Services	F2	910
Net Expenditure		3,591

4.5 Detailed explanations of each item are included in the departmental appendices. It should be noted that some carry forward resources may well now have been spent, as individual projects have progressed.

Specific Reserves

- 4.6 Departments have also identified resources that need to be carried forward to fund future project requirements 2013/14 and later years. This includes Multi-year grant reserves that are to be spent over a number of years. These exclude reserves where specific provision was included and agreed by Council as part of the 2012/13 budget and council tax setting in February 2012¹. These additional reserves are included in the outturn in Table 1 above and total £19.993m as follows:

Table 3 : Additional Specific Reserves	Appendix	Specific Reserves £000's
Chief Executive		-
Environment		-
Finance, Resources & Customer Services	C2	4,415
Health, Housing & Adult Social Care	D2	3,409
Health & Social Care	D2	5,551
Regeneration, Leisure & Culture		-
Schools & Children's Services	F2	808
Corporate	G1	3,020
Multi-Year Grants	H	2,790
Transfer to Reserves		19,993

Earmarked Reserves

- 4.7 The level of General Fund Earmarked reserves at 31st March 2013 has increased by £0.8m to £67.7m (£66.9m 31st March 2012). The HRA reserves have increased by £6.6m from £8.8m to £15.4m, mainly as a result of the new financial arrangements whereby Government funding for maintaining the social housing stock is replaced by increased local retention of HRA rental income (which is retained in HRA reserves pending funding of expenditure on housing stock).
- 4.8 Details of total reserves as at 31st March 2013 are set out in Appendix I. It should be noted that these reserves are not held in cash form and that there has also been an increase in the Council's net borrowing. The Council's external review of financial resilience stated that the Council should continue to maintain appropriate levels of reserves and monitor the Council's liquidity to ensure financial resilience is maintained.

Collection Fund

- 4.9 The Collection Fund is showing a surplus of £0.513m for 2012/13 and an overall accumulated surplus at 31 March 2013 of £1.072m. This is slightly lower than the budgeted surplus of £1.389m estimated as part of the 2013/14 budget. This reduction will be taken into account when estimating the Collection Fund balance at 31st March 2014 as part of the 2014/15 budget setting process.

¹ This includes transfers to and from reserves relating to community housing and local elections.

General Fund Balance

The level of the General Fund balances at 31 March 2013 was £14m. This level of balances excludes the amount attributable to schools' delegated budgets and is in line with the assumptions included in the Budget 2013/14 and Medium Term Financial Plan report considered by Council in February 2013.

- 4.10 School Balances reduced by £1.9m to 15.83m at 31 March 2013. This reflects schools' decisions in the allocation of their resources. School balances are reported separately to the remainder of the General Fund as they are held for specific school purposes.

5. HOUSING REVENUE ACCOUNT

5.1 Housing Revenue Account

The outturn position on the HRA was a surplus of £430k a movement of £159k from the surplus of £271k reported in the February monitor.

5.2 Enfield Homes Outturn Position

The outturn against the management fee of £15.63m is a surplus of £33k.

5.3 HRA Managed Budget

The Repairs and maintenance outturn position is that the service has overspent by £1.128m. This is as reported in February and is due to an increase in the number of repairs following bad weather and improved customer access. In addition £700k was charged against HRA reserves following a change in accounting methodology.

5.4 HRA Outturn Position

The underspend on Supervision and management is £541k. This variance is made up of the following: £697k energy savings due to reductions in landlord's communal heating and a provision for backdated bills not being required. A refund of £298k from the final subsidy settlement was received due to changes in the consolidated rate of interest. These savings are partly offset by a £400k pressure in IT provision, this includes costs due to additional IT equipment. Expenditure on Enfield Homes New Ways of Working and the upgrade to the Northgate system was funded from HRA balances.

When calculating the 12-13 estimates a bad debt provision of £200k for welfare reform was made. As this has been delayed and will not be implemented until the new year this provision will now not be required. A further review of the bad debt calculation has identified a further £177k saving, this is due to an improvement in collection of shops and current tenant's debt.

The improved collection of income on dwellings rent is £126k. As previously reported this is due to a reduction in the void rate. The estimated void rate was 1.6% but this reduced to 1.43% at outturn.

A reduction in interest rates has resulted in a saving of £488k.

6 ENFIELD RESIDENTS' PRIORITY FUND (ERPF)

- 6.1 This is a three year Fund that started in 2011/12 and aims to support community engagement between ward Councillors and those who live, work, study, and do business in Enfield. It empowered local people to promote or improve the social, economic or environmental wellbeing of their area by identifying local need and addressing issues through working together with their Ward Councillors.
- 6.2 New project bids were received throughout 2012/13 and each bid was subject to a quality assurance process undertaken by the Performance and Information team, with input from Finance and Legal Services. They were assessed against the agreed spending and eligibility criteria and by the end of the year, new awards of £1.872m were made as shown on the ward spend summary attached at Appendix J.
- 6.3 Unspent but committed approvals of £2.135m have been carried forward to 2013/14.

7 2014/15 BUDGET AND FINANCIAL OUTLOOK UPDATE

- 7.1 The Council has a statutory duty to set a balanced budget and agree its Council Tax and Housing Rent levels for 2014/15 by early March 2014. It is also critical to plan over the medium term to provide as much stability and certainty as possible for service planning, and to focus attention on later years, so that longer term financial issues are addressed as soon as possible.

The Government's programme of reducing public sector debt and spending is now embedded in the Council's financial planning. The 2010 Spending Review has provided some indication as to future financial support up to 2014/15. The Government has announced that the 2013 Spending Review in June will only set out plans to 2015/16. The General Election will take place on 7th May 2015. This places Council in a difficult position when looking to plan beyond 2015/16 as part of the 2014/15 budget setting process.

- 7.2 With this situation in mind the focus has been on the 2014/15 budget using provisional grant figures to provide some accuracy and certainty in funding. Furthermore, this information can be used to assess the Chancellor's 2013 Budget announcement of further cuts to public spending in terms of the impact on Enfield. Indications are that reductions in public spending will be significantly more and for longer than currently anticipated in the Medium Term Financial Plan. Officers are currently reviewing previous estimates for presentation to Members as to revised implications for medium term reductions in expenditure.
- 7.3 Apart from the future risk of public spending cuts, the 2013/14 budget included significant changes to local government financing as part of the Government's part localisation of business rates and council tax support. With the changes in place it is now clearer as to the risks (and

opportunities) facing the Council. The following summarises the latest position regarding Government funding:

- Business Rate Retention presents the following challenges:
 - The Government will retain tight control of councils' spending and will impose grant cuts through the Revenue Support Grant allocation.
 - Increasing deprivation will not be reflected in formula grant changes as this is now fixed until 2020.
 - 30% of the loss of business rate due to appeals will be met locally including back dated revaluations.

- Council Tax Support Localisation

From 2014/15 the council tax support grant will no longer be separately identified as it will be incorporated into the Revenue Support Grant. This will make it very difficult to assess how maintaining this element of funding (as promised by CLG) impacts on cuts in other elements of RSG.

- Welfare Reforms

These reforms are now starting to impact on Enfield residents, with increasing pressure on the homelessness budget.

The Chancellor announced his public Spending Round on 26th June. The announcement included control totals at a National Level for 2015/16 and reduced national spending by £11.5bn. This included reductions for local government of approximately 10%. The effect on Enfield is still being evaluated with respect to reductions in RSG and Education Support Grant, that could be partially mitigated by additional NHS funding. The table below does not include these figures.

Medium Term Financial Plan	2014/15	2015/16	2016/17	2017/18#
	£'000	£'000	£'000	£'000
Council Tax Base	96,343	96,864	98,899	100,877
Inflation	3,957	6,000	6,000	6,000
Additional costs of population growth	2,210	1,410	1,580	2,000
Other cost increases	2,206	2,066	3,300	2,500
Savings approved by (Council Feb13)	(17,829)	(2,760)	(1,267)	0
Reductions in Government Funding	15,886	11,547	6,900	7,000
Council Tax Collection	1,086	0	0	0
Savings Gap presented to Council (Feb 13)	(5,495)	(16,228)	(14,535)	(15,483)
Savings Gap March 13 Budget Announcement	(1,500)			
Budget Requirement	96,864	98,899	100,877	102,894
Taxbase	88,031	88,118	88,118	88,118
Band D Charge	£1,100.34	£1,122.35	£1,144.79	£1,167.68
% tax change	0.0%	2.0%	2.0%	2.0%

MTFP updated for 2017/18 since February Council Report

Budget Process

- 7.4 The process of allocating savings based upon past spending patterns is being reviewed. 2014/15 spending and saving targets will be set so that Directors will identify and agree savings with Portfolio Members as soon as practicable ensuring that they comply with all governance requirements. Where savings are of a level that Cabinet approval is required, they will be agreed with the Portfolio Member and then be reported to Cabinet for approval.

Later year plans will need to be reviewed taking account of the 2013 Spending Review.

It is recommended that Cabinet receives a further report on the 2014/15 budget at its November meeting including revisions to the Medium Term Financial Plan and progress on balancing the 2014/15 budget.

Budget Consultation

- 7.5 The budget process for 2014/15 will incorporate a consultation on relevant savings proposals by services as necessary during the year. For example, direct service reductions or significant changes in service delivery/fees that will or may have a direct impact on the public will need the appropriate level of consultation, and predictive equality impact assessments/analyses before agreement with the Portfolio Member. It is recommended that the formal Budget Consultation continues last year's approach aimed at increasing customer and public understanding of the key financial decisions the Council faces each year. The consultation should also look more at stakeholder requirements and the resources allocated between priorities.
- 7.6 Plans have yet to be finalised but it is proposed that a questionnaire in the Council's magazine has worked particularly well in the past and should be continued this year. Cabinet is requested to consider how the Authority can improve the consultation process to ensure that even more input is received from the public and other stakeholders.

8 ALTERNATIVE OPTIONS CONSIDERED

Cabinet can discuss and agree alternative uses of the 2013/14 underspend.

Alternative options to the current budget process are being reviewed for presentation to Cabinet in November along with progress in balancing the 2014/15 budget.

The Medium Term Financial Plan is being updated for alternative Government spending plans.

9 REASONS FOR RECOMMENDATIONS

To ensure that members are aware of the outturn position for the authority including all major variances which have contributed to the outturn position.

Cabinet needs to manage the 2013/14 financial planning process with regard to continuing reductions in public spending.

10 COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS.

10.1 Legal implications

The Council has a statutory duty to ensure the proper administration of its financial affairs and a fiduciary duty to tax payers to use and account for public monies in accordance with proper practices.

The Council has a statutory duty to arrange for the proper administration of its financial affairs and a fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.

10.2 Financial Implications

Financial implications are implicit in the body of the report. The variances and risks identified through the closure of accounts will be taken into account in the financial monitoring process for 2013/14.

By planning an effective budget round, and considering financial resources in the light of the Council's strategic priorities and other resources the framework for the development of the budget is robust, and in line with service delivery requirements. By considering risk as part of this process, council reserves and balances will be appropriately set to ensure the continued financial stability of the Authority.

11 KEY RISKS

The budget risks during 2012/13 were managed through detailed revenue monitoring reports provided monthly to Cabinet. Departments took action to minimise budget pressures and align departmental spend to budget. Some of these pressures will also affect 2013/14 and departments are already taking action to contain current year spending pressures, examples include:

- A reduction in fee income across all service areas has continued due to the recession and is being monitored in 2013/14 as part of the monthly budget monitoring regime.
- Welfare reforms especially relating to homelessness
- Increased demand for services which is subject to tight financial control in all areas of spend
- Other pressures arising from the state of the UK economy

12 EQUALITIES IMPACT IMPLICATIONS

12.1 The Council is committed to Fairness for All to apply throughout all work and decisions made. The Council serves the whole borough fairly, tackling inequality through the provision of excellent services for all,

targeted to meet the needs of each area. The Council will listen to and understand the needs of all its communities.

- 12.3 Financial reporting and planning is important in ensuring resources are used to deliver equitable services to all members of the community.

13 PERFORMANCE MANAGEMENT IMPLICATIONS

The report provides clear evidence of sound financial management and efficient use of resources.

14 IMPACT ON COUNCIL PRIORITIES

- 14.1 Fairness for All – The recommendations in the report fully accord with this Council priority.
- 14.2 Growth and Sustainability – The recommendations in the report fully accord with this Council priority.
- 14.3 Strong Communities – The recommendations in the report fully accord with this Council priority.

15 PUBLIC HEALTH IMPLICATION

There are no public health implications directly related to this report

Revenue Outturn 2012/13

Chief Executive	Latest Controllable Budget	Service Net Expenditure	Budget Variation to Latest Budget
	£000's	£000's	£000's
Total	4,579	4,527	(52)
<u>Explanations of significant variances</u>			
Sustainable Communities			(59)
The £3.2m Community Capacity Building Fund is scheduled over three financial years, and has 'slipped' in year one.			
Other Departments			7
Net minor variations within the department			

Chief Executive: Project Carry Forwards 2012/13	
Purpose of Project	£'000
E-Recruitment 1. Roll- out of manager desk top of I-grasp system. This will support manager self service approach to the beginning part of the recruitment activity. 2. Purchase of the Offers & On-boarding module which will allow candidates to download and complete all pre-employment clearances and allow HR to issue contracts and starting documents on-line. This will help to streamline the workflow of the Business Support Team. 3. Explore the interface with SAP to upload new starter information 4. Review of current back office system to implement any system enhancements needed to create further efficient ways of working. 5. Re-skin the two internal websites and make some content changes 6. Make any system compliance upgrades to ensure AA compliance of all three sites. 7. Exploration of integration with Iclipse	28.0
Corporate Training To procure online Health & Safety training on behalf of the Corporate Health & Safety Team	15.0
Improved Customer Insight Use of customer insight information is increasing across the Council. It is being used to target resources, inform decision making around service delivery, access points and identify the most effective communication methods for particular audiences. Public Health coming into the Council gives us the opportunity to blend health and Council data to provide a more complete picture of Enfield's residents. The funding will be used to update the segments to include 2011 census information and health data and for specific localised projects.	84.0
Flexible Workforce The purchase of software to support & develop staff skills.	34.0
Improving Enfield Marketing campaign to promote major regeneration projects being undertaken by the Council across the Borough. This represents inward investment to create jobs in Enfield.	20.0
Matrix The Agency rebate balance is being carried forward to cover the expected fall in matrix rebate in 2013/14. This will act as a smoothing device to ensure the reduction in rebate is effectively managed.	140.0
Total Chief Executive Bids	321.0

Revenue Outturn 2012/13

Environment	Latest Controllable Budget	Service Net Expenditure	Budget Variation to Latest Budget
	£000's	£000's	£000's
Total	32,800	33,194	394
<u>Explanations of significant variances</u>			
Building Control			385
There was a significant loss of receipts from Building Control fees due to the continued low level of building construction activities in the current economic climate.			
Architectural Services			154
There was reduced fee income as a result of a reduction in the commissioning of work for Capital Programme. The outturn variance was slightly better than the February projection due to a higher than anticipated fee income in the last quarter.			
Development Control			(124)
Following the receipt of a few one-off large planning applications during 2012/13, the service forecast an over-achievement of planning fees income. The outturn showed a favourable movement when compared with the February projection as a result of a higher number of domestic planning applications in the last quarter than anticipated.			
Business & Technical Services			(100)
The service forecast an underspend on salaries and operating costs which was offset by an overspend on condition surveys service due to the use of agency staff to catch up the backlog of work. However the actual costs for 2012/13 were less than anticipated as a result of delays in carrying out some of the scheduled surveys due to access denials. This was coupled with further reductions in operating costs in March, giving rise to a favourable outturn variance for 2012/13.			
Regulatory Services			52
The Service experienced a budget pressure on the stray dog contract due to a higher demand of stray dog service in the borough and the need to use an interim contractor for five months.			
Waste Services - Client			(297)
There was an underspend in the disposal costs for trade waste and dry co-mingled recycling waste. The Service achieved a contract saving on the disposal of dry co-mingled recycling waste as a result of favourable material prices during 12/13, for which Enfield was entitled to a share of the financial benefits under the terms and conditions of the contract.			
Highway Services			(95)
A one-off underspend occurred following the receipt of settlement costs as a result of the successful appeal of a court case during the year.			

Revenue Outturn 2012/13

Environment	Latest Controllable Budget	Service Net Expenditure	Budget Variation to Latest Budget
	£000's	£000's	£000's
Total	32,800	33,194	394
Street Lighting			100
<p>An equalisation reserve was set up at the beginning of the 25 year street lighting PFI contract to meet the costs over the life of the contract. The adequacy of this reserve was reviewed as part of the closure of accounts process. This revealed that a number of variables including RPI, interest rates and Council's contributions of the first six years of the contract would likely to lead to a significant budget pressure in 2015/16. In order to conserve the balance of the reserve and alleviate the budget pressure for future years, it was decided to reduce the 2012/13 contribution from this reserve to the Street Lighting revenue accounts. Therefore this gave rise to an adverse variance of £100K when compared with the February projection.</p>			
Parking Services			497
<p>There was a significant reduction in parking receipts. Enfield, like neighbouring boroughs, is experiencing a downward trend on the number of Parking Charges Notices (PCNs) issued over the last five years, which has resulted in a significantly reduced parking receipt over time. The actual number of PCNs issued for March was slightly higher than forecast and this led to a small favourable movement in the variance when compared with the February projection.</p>			
Fleet Management			(133)
<p>There was a £287k saving in leasing charges as a result of the planned delay in the replacement of some refuse vehicles following an assessment of their condition earlier this year, and the revision of interest rates for the purpose of leasing repayments for vehicles purchased last year. This was partially offset by the loss of MOT test income following a decision to cease MOT tests service from September 2012.</p>			

Environment: Project Carry Forwards 2012/13	
Purpose of Project	£'000
<p>Interim Efficiency Work Further to the phase 1 efficiency review currently being undertaken by LWARB for free the phase 2 detailed work will require an invest to save to deliver.</p> <p>A carry forward is requested to undertake the Phase 2 work and is an estimate at this stage.</p>	50.0
<p>Benchmark To develop service specifications for the above services to benchmark / market test and ensure VFM</p> <p>This will also provide the option to look at reducing costs and reviewing service policies, for which savings of £100K per year (£1m over ten years) have already been assumed in 2013/14 MTFP for HWRC efficiencies from 14/15 onwards. The achievement of this saving is dependent on this work.</p>	100.0
<p>Contamination reduction To reduce contamination of dry recycling and organic waste streams. To help improve the quality of collected materials and the environmental and financial sustainability of the councils waste and recycling service. The current contamination level is frequently up to 7% with the aim of the project is to see if reduce to below 5%. This alone should help to reduce the quantity of contaminated materials by up to 500 tonnes p/year with a potential saving of at least £40,000 per year.</p>	20.0
<p>Apprenticeships- Streetscene & Parks Currently 27% of operational staff are aged 55 and above with a high proportion of established staff approaching retirement age and it is essential to prepare for the significant loss of key staff over the next few years.</p> <p>The proposed apprenticeship schemes continue with the successful programme that commenced in</p> <ul style="list-style-type: none"> • September 2012 with a training programme of 12 months for streetscene services and. • November 2012 with a training programme of 18 months for parks. <p>£160k is requested to be carried forward in order to fund 1 year of payment and training costs for 16 apprentices and enable the training course for apprentices to be completed and a further scheme to be considered subject to available resources.</p> <p>The requirement to replace key established staff is essential for service delivery and continuity. Additionally, a loss of these additional resources would compromise the ability of the service to achieve manifesto commitments and maintain resident satisfaction.</p>	160.0
<p>Skills for Life training Approximately 50% of frontline staff in street cleansing have not undergone any basic training for literacy and numeracy. This is the lowest of any frontline service within the department. The training programme will provide an opportunity for all frontline staff to receive Level 2 training.</p> <p>The training programme will be tailored to individual needs and have a practical based element. In this respect £20k is requested to be carried forward in order to fund 1 year of training and support for street cleansing frontline staff.</p>	20.0
<p>New River Loop- de silting To de-silt a section of the New River Loop to clear accumulated debris, reduce the build up of algae growth and improve water flow. The last de-silting works were undertaken over 5 years ago and works are urgently required to improve this central feature of Enfield. It should be noted that this is the 400th anniversary of the NRL and this will heighten the profile of this water course.</p>	50.0

Environment: Project Carry Forwards 2012/13	
Purpose of Project	£'000
<p>Water harvesting in parks Following water restrictions in 2012, which would have prevented watering of parks sites (including income generating facilities) it is proposed to install contingency water provision.</p> <p>The options for water harvesting cover storage facilities on site to bore hole provision where suitable.</p> <p>Consequences:</p> <p>The requirement to provide contingency water supply for parks sites is essential in supporting income generating areas and prime park sites during drought conditions.</p>	20.0
<p>Enhanced Parks inspection To assess the condition of parks infrastructure (roads, paths, fencing, play equipment) in order to draw up a structured planned maintenance programme and prioritise resources.</p>	20.0
<p>Memorial Safety Memorial safety testing and remedial works</p>	30.0
<p>Tree Works Edmonton Cemetery Essential tree works – dead wooding, crown reduction and other safety related works</p>	28.0
<p>Sports pitch on-line booking This project is proposed as a one-off investment of £25k in the sport pitches service which will deliver both efficiency savings in the future and additional income. This project has been planned during the year on an Invest to Save basis as a consequence of overachievement against the income targets outlined above. IT specifications are still being prepared.</p>	25.0
<p>Allotments on-line booking To implement an online booking system for the allotment service and reinstate up to 82 allotment plots which are currently unable to let.</p> <p>The online booking system will streamline admin processes with the Parks Business Unit, leading to potential efficiency savings in future. Whilst the allotment plot reinstatement will lead to potential future income on sites where waiting lists currently exist.</p>	25.0
<p>Whitewebbs Park Golf Course To implement an online booking system for Whitewebbs Park Golf Course. The online booking system will streamline processes at the Proshop and attract a new section of the golf community who prefer to book online.</p>	10.0
<p>Smart meter roll-out An 'Invest to Save' project in the Enfield 2020 Action Plan, rolling out 146 smart meters in corporate property and schools to enable real-time management of energy consumption and more accurate consumption predictions. This saves money by saving energy in buildings, reducing Carbon Reduction Commitment payments, eliminating the need for manual meter readings and removing the need for administrative assistance to manually input energy bills.</p>	46.0
<p>Domestic Violence homicide review In order to comply with Central Government legislation, it is a requirement that a detailed investigation is undertaken when a domestic violence victim is murdered. Sadly, in 2012/13, the death of a domestic violence victim did occur. A detailed review is therefore being undertaken which will not be completed until 2013/14.</p> <p>Work is required to:</p> <ul style="list-style-type: none"> • Establish what lessons are to be learned from the domestic homicide regarding the way in which local professionals and organisations work individually and together to safeguard victims; • Identify clearly what those lessons are both within and between agencies, how and within what timescales they will be acted on, and what is expected to change as a result; • Apply these lessons to service responses including changes to policies and procedures as appropriate; and • Prevent domestic violence homicide and improve service responses for all domestic violence victims and their children through improved intra and inter-agency working. 	29.2
<p>IDVA Advocacy Service Provision of IDVA Advocacy Service at Solace Women's Aid. This service provides pro active, independent advocacy and support to women who are at high risk of domestic violence and provides support from report to court. This service also accepts referrals from other agencies including health services and works with women who have not reported to the police. IDVAs work closely with the Enfield MARAC to reduce the risk of domestic violence homicide and repeat victimisation</p>	20.0
IT Projects	30.0

Environment: Project Carry Forwards 2012/13	
Purpose of Project	£'000
<p>These projects are on the Environment IT work programmes. Symphony iExchange, will completely automate the daily LPG address updates from the council's Gazetteer to Northgate M3 and the National Hub, and enable the capacity for all 6 Council main databases to automatically exchange and harmonise accurate address information.</p> <p>The Pitney Bowes project moves the GIS platform into a single contract, and moves one element to a hosted solution in line with the supplier's Road Map. In doing so it represents £46k savings over 3 years.</p> <p>The AMS project moves the Council asbestos database to an externally hosted supplier and opens up the potential for mobile working.</p>	
<p>Community Toilet Scheme Signage</p> <p>The work involves the creation and installation of direction signs on specific lighting columns across the borough to inform the public as to the location of businesses participating in the community toilet scheme.</p>	10.0
<p>Parkmap</p> <p>To improve the efficiency of the current traffic order making procedures, to improve the accuracy of records (to improve performance at parking appeals etc); to assist with business continuity (by removing the current dependence on one member of staff); to improve public access to TMO information.</p>	80.0
<p>Building Planning IDOX back-office</p> <p>The Idox backoffice transformation project is underway. IDOX will replace the current planning database (APAS) and will support the delivery of statutory services including Development Control, Building Control, Land Charges, Planning Policy and Planning Enforcement.</p>	29.3
<p>Lea Valley Heat Network</p> <p>The aim of the Lee Valley Heat Network (LVHN) is to provide a new city-scale decentralised energy (DE) network to capture affordable low carbon heat (hot water and steam) from Energy from Waste (EfW) facilities and dedicated Combined Heat and Power (CHP) plants. The heat will be supplied to buildings and industry across the Lee Valley for use in space heating and hot water production, which in turn will facilitate inward investment and jobs, provide affordable low carbon heat, help tackle fuel poverty and reduce London's carbon footprint.</p>	17.0
<p>Private Sector Business Analysis</p> <p>To increase income to meet 2013/14 increased income targets. To help build a more private sector approach to the service through a review of the selling techniques and methods used by the service. Also to help increase current customer base, to promote new trade waste services and to offer at the same time one to one training to current commercial waste officers.</p>	30.0
<p>Recycling levels on estates</p> <p>In the last year the service has been reviewed with a view to make it more efficient and cost effective. As part of the review the trade waste rounds were separated for the residential collection rounds. This allowed us to be able to provide exact tonnages figures instead of estimates thus resulting in savings for the Council.</p> <p>We also identified income generating areas that allowed us to exceed our income targets for this year.</p>	50.0
<p>Property Condition Survey</p> <p>Extend the property condition survey programme for 2013/14 to achieve year inspection objectives using overall service underspend.</p>	40.0
Total Environment Bids	939.5

Revenue Outturn 2012/13

Finance, Resources & Customer Services	Latest Controllable Budget £000's	Service Net Expenditure £000's	Budget Variation to Latest Budget £000's
Total	44,953	44,825	(128)
<u>Explanations of significant variances</u>			
Customer Services			179
Community Alarm overspent by £265k as the budget was insufficient to cover the cost of a 24 hour service. This was partially offset by savings across the other customer services areas			
Concessionary Travel			(85)
£90k was transferred into an earmarked reserve to cover future increases in the freedom pass renewal. The residual underspend relates to reduced expenditure for taxicards and blue badge issue, and an increase in blue badge income.			
Legal and Registrar's Service			247
Legal services overspent by £215k on maternity cover for staff and the use of external firms. In addition, Land charges and citizenship ceremonies income was less than anticipated.			
Corporate Governance (including Audit & Risk Management)			(154)
Additional income from court fees, schools income and the HRA.			
Exchequer Service			(77)
Payroll received increased income from schools.			
Corporate Items			(208)
The London Residuary Body income was greater than budgeted, and the cost of external audit fees was less than anticipated.			

Finance, Resources & Customer Services: Project Carry Forwards 2012/13	
Purpose of Project	£'000
Franking Equipment The Post Room needs to replace aging equipment to provide continued service to customers	54.0
Bar Code System To increase the secure facility for and tracking of archive boxes.	18.0
E-Invoicing prepaid cards Implementation of pre paid cards. This project delivers cash replacement services and reduces overheads and improved visibility of cash usage.	28.0
E-Invoicing embedded cards Implementation of lodged or embedded cards to reduce invoices, and create more electronic invoicing.	20.0
Single View of Debt Implementation of a software solution which will not only improve debt management but also provide the Council with a 'single view of debt' by pulling together data, from existing Council systems.	146.0
Internal Audit & Risk Management Due to management requests the above have been deferred until April 2013 to fit in with other priorities happening in these services. As such we are requesting that the 2012/13 budget for these reviews be carried forward to 2013/14. <ul style="list-style-type: none"> • Housing and Council Tax Benefits £7,000 • Project Assurance (Regeneration Projects) £5,000 • SAP Review £10,000. • Business Continuity – Enfield Homes £3,500. In addition the agreed budget set out below the cost of implementing a new audit recommendation tracking tool. We are currently waiting for the supplier to release the new version which will be implemented in May 2013: <ul style="list-style-type: none"> • Covalent – audit recommendation tracking module £2,500 	28.0
New Generator The EPSC needs to have two generators to achieve the required compliance to increase income from external parties	13.0
Green Belt To undertake essential repairs and maintenance to Farm Buildings within the Green Belt Estate. These include Plumridge and Beechbarn Farms, Ferny Hill Farm Sewage and 1 & 2 North Lodge Cottages part of the Botany Bay Farm claim.	69.0
Total FRCS Bids	376.0
Additional Reserves	
	£'000
IT Reserve (including Technology Refresh - £2.637m carry forward)	3,645
SAP Upgrade	386
Forward Path	200
Server Virtualisation	94
Freedom Pass Bulk Issue	90
	4,415

Revenue Outturn 2012/13

Health, Housing & Adult Social Care	Latest Controllable Budget	Service Net Expenditure	Budget Variation to Latest Budget
	£000's	£000's	£000's
Health & Adult Social Care	102,466	101,246	(1,220)
Community Housing	1,533	1,533	0
Total	103,999	102,779	(1,220)

Explanations of significant variances

Health & Adult Social Care Department

Strategy & Resources (434)

Outturn is in line with the February Monitoring position. The underspend is due to the release of previously ring-fenced Housing related supporting people funds and the Direct payments contingency which is no longer required.

Mental Health (331)

The variance from February 2013 monitoring position of £-59k is due to £-21k reduction in anticipated client care package costs, £-16k additional income from the hire of office space, £-12k under spend against payments to providers and the remaining under spend relates to operating costs within the Community Mental Health Teams

Customer Pathway (554)

The variance from February 2013 monitoring position of £-554 is as a result of: £-152k over estimation of council tax arrears for clients with no recourse to public funds, £-311k termination of 4 block contracts during the year and £-55k claw back from Direct Payments e-cards. The remaining shortfall is due to variations on clients care package costs.

Provider (376)

The variance from February 2013 monitoring position of £43k is as a result of a number of variations to projected expenditure for transport recharges and Legal fees.

Care Purchasing Contingency 472

As at February 2013 the projected outturn was £578k overspend. The commitments against the care purchasing contingency were £800k towards a corporate demographic reserve in 2012/13 and £250k to meet additional pressures for ordinary residents clients presented in Learning Disabilities (LD) services. Due to the reduced overspend in LD the contribution to LD service from the contingency at year end was £100k less.

Community Housing -

The outturn is in line with the February monitor. The overspends and underspends are managed through the Homelessness Initiatives Reserve. The balance on the Initiative reserve at the 1st April 2012 was £4.2m. An amount of £1.5m was used to fund the service during 2012/13 leaving a balance on the fund at the year end 31 March 2013 of £2.9m after service underspends of £265k was added to the fund at the year end.

Service underspend of £265k was made up of £831k overspend on Temporary Accommodation net rental income being lower due to numbers of Private Sector Leases declining and as a result the Council was forced to use more of the expensive nightly paid annexes to house homeless tenants. This overspend was funded by a drawdown of £384k from the Initiative Reserve and from underspends detailed below. The increasing cost of securing temporary and emergency accommodation has been recorded as a risk for the council in future years. The costs of private sector rents continue to rise well above inflation. The available supply of private rented properties in London is under considerable pressure, due to the increasing demand in the private rental sector from all private renters, including other Local Authorities

Revenue Outturn 2012/13

Health, Housing & Adult Social Care	Latest Controllable Budget	Service Net Expenditure	Budget Variation to Latest Budget
	£000's	£000's	£000's
Health & Adult Social Care	102,466	101,246	(1,220)
Community Housing	1,533	1,533	0
Total	103,999	102,779	(1,220)

Explanations of significant variances**Health & Adult Social Care Department**

This overspend was offset by Service underspends of (£97k) on repairs costs; (£128k) underspend on furniture costs due to reduction in the property portfolio; (£200k) underspend on the provision for Bad Debts; (£108k) underspend on refunds recovered from previous deposit scheme and (£179k) underspend on other miscellaneous items. All the items were reported in the February monitor.

Health, Housing & Adult Social Care: Project Carry Forwards 2012/13	
Purpose of Project	£'000
Rent Deposit Scheme The rent deposit scheme will fill assist in moving current service users of Housing Related Support from expensive Accommodation Based Services and allow them to access other properties supported by a floating support service. This move on will prevent certain services 'silting up' as service users struggle to access alternative accommodation and will ultimately allow for the remodelling of services and long term savings to be delivered.	150.0
Capita Housing Support System This is an existing IT system to deliver a database for Housing Related Support; it is being funded through the residue of Housing Related Support Money carry forwards. Capita delivers an on-line referral system for services and acts as a database for all HRS service users and KPIs.	37.0
Stock Condition Survey Budget to be carried forward as no budget been has made available for the on going budget maintenance and operating cost for system support.	23.0
Comprehensive Development Initiative This is a one off payment to fund estate improvements and development costs as part of the Comprehensive Development Initiative.(CDI) The figure was negotiated with Christian Action Housing Association in 2010 and they paid us the amount as part of the land transfer deal	301.0
PH Transitional Support Funds The Department of Health is making available public health transitional support funds for local authorities. Financial support is available to each unitary and upper tier local authority. This will enable the capacity to manage the change by contributing towards the costs associated with administrating the transition and minimising the diversion of staff and resources from day to day duties and delivery	50.3
Link / Healthwatch To develop an effective local Healthwatch in Enfield as a strong voice of local residents enabling them to shape the local Health and Social Care services.	77.0
Contracts & Review Posts New project to increase the number of contract and review officers. This increase will support the development of the contract monitoring function by recruiting staff with care experience. HASC DMT in November 2012 agreed to recruit 2 x PO1 and 1 x SO2 It will also support the implementation of the findings from the Winterbourne View Care Home Concordat (ADASS); which requires an inspection emphasis to those settings/homes that have LD service users with complex and challenging behaviours and with those services users who have communication needs and cannot express possible areas of concern in service delivery.	210.0
Care Place software This is a new project to facilitate the monitoring of Residential Care and Nursing Homes and assist in identifying vacancies. The system is currently used by 6 other North London Boroughs and due to the amount of outer borough placements Enfield receives it will identify trends and help if safeguarding issues arise. The aim is that it may be developed to eventually replace the existing HRS Capita system.	30.0
Total HHASC	878.3

Additional Reserves	£'000
Demographic pressure 2013/14	1,929
Winter Pressures Grant	882
Integrated Community Equipment Store	438
Capital	160
	3,409

Health, Housing & Adult Social Care: Project Carry Forwards 2012/13**Purpose of Project****£'000****Health & Social Care Reserves****£'000**

NHS Social Care grant

5,551**5,551**

Revenue Outturn 2012/13

Regeneration, Leisure & Culture	Latest Controllable Budget	Service Net Expenditure	Budget Variation to Latest Budget
	£000's	£000's	£000's
Total	9,813	9,813	0
<u>Explanations of significant variances</u> No significant variations to report.			

Regeneration, Leisure & Culture: Project Carry Forwards 2012/13	
Purpose of Project	£'000
<p>Sports Coach Commissioning</p> <p>The project is to commission an external provider to manage the sports coaches on behalf of the Sports Development Team. The project is aimed at improving quality to customers and to free up the time of the sports development officers, so that they spend more time developing sports provision and less managing coaches. As part of the procurement process, the pensions element of the staff that would be TUPE'd has become an issue with bidders unwilling to take the risk regarding a change in pension contributions during the contract, and any alteration to the pensions scheme at the end of the contract or cessation.</p>	28.0
<p>New Directions</p> <p>The New Directions Project is a member led project which seeks to pioneer local solutions to tackle unemployment and deprivation in Enfield. Cllrs involved in leading this project are: Cllr Taylor, Cllr Georgiou, Cllr Sitkin, Cllr Goddard, Cllr Bond and Cllr Stafford. The objectives are to:</p> <ol style="list-style-type: none"> 1. Reinforce Enfield's role as a co-ordinating Council through local economic management initiatives which deliver economic renewal and sustainability in Enfield 2. Pioneer new policies through which local and regional governments can take a leading role in stimulating the renewal and rebalancing which central government is not delivering. <p>A series of conferences will be delivered to highlight Enfield's progress in this work stream to build partnerships and momentum in taking initiatives further.</p>	11.0
<p>Edmonton Leisure Centre</p> <p>There are significant issues with the mechanical plant and the corrosive atmospheric conditions in the plant room at Edmonton Leisure Centre. These issues were apparent prior to Fusion Lifestyle commencing their operating and maintenance contract and therefore remain with the Council.</p> <p>An independent report has provided recommendations to alleviate the flooding issues and change the water dosing system and we are awaiting recommendations to improve ventilation. The expected overall cost of resolving the issues is likely to be in the region of £115k</p>	70.0
<p>Libraries- Children's Services</p> <p>Providing outreach workers for early years reading at Children's Centres in Enfield, a project funded by Early Years/Education.</p> <p>This used to be paid as a grant, but this year the allocation has been given as a cash limited budget, some of which is funding the project in Summer Term 2013.</p> <p>Providing outreach workers for early years reading at Children's Centres in Enfield, a project funded by Early Years/Education.</p> <p>This used to be paid as a grant, but this year the allocation has been given as a cash limited budget, some of which is funding the project in Summer Term 2013.</p>	15.0
<p>Everybody Active in Enfield</p> <p>A Health Project increasing activity of residents both young and old to avoid obesity and prevent heart disease, and increase mobility in older people – in conjunction with NHS Enfield.</p>	25.0

Regeneration, Leisure & Culture: Project Carry Forwards 2012/13

Purpose of Project	£'000
Area Based Partnerships The Community Lunch events are held on an annual basis for the ELP, SWEP and NEEP Boards. They are key to engaging with the community and local residents on regeneration happening in the area, and as a mechanism to deliver large area public consultations. The Job fairs held in each area encourages local employers to recruit locally, and provides an holistic approach for anyone looking to return to work to explore the jobs, training and apprenticeships on offer and support available from various specialist agencies and providers.	17.0
Total RLC Bids	166.0

Revenue Outturn 2012/13

Schools & Children's Services - Non-Schools	Latest Controllable Budget £000's	Service Net Expenditure £000's	Budget Variation to Latest Budget £000's
Total	60,477	60,477	0
<u>Explanations of significant variances</u>			
Educational Psychology Service/ Children & Adolescent Mental Health Service			52
The overspend is due to non-achievement of vacancy factor partially off-set by an increase in income.			
Children Centres			(135)
The underspend is due to costs associated with the additional advice sessions relating to the new Welfare Reforms being contained within the Commissioning budget.			
Two Year Olds			(96)
There has been a lower take up of childcare in respect of Pen Green project. This has had a negative impact on childcare spend and has led to an increase in non placement of 2 year olds in approved settings			
Sufficiency & Access			(23)
The underspend results from a saving on rent and other running costs and an increase in income from Early Years training programme			
School Building Project			195
This project includes costs for both internal staff and external consultants who are working on the Primary Expansion Project (PEP) 2013. Earlier forecasts assumed that these costs would be fully recharged to the individual PEP capital schemes at the year end, however a number of schemes incurred costs that cannot be capitalised resulting in an additional revenue cost of £95k. Additionally a project carry forward of £100k to assist schools participating in the PEP was set aside from the overall departmental under-spend.			
Asset Management			111
The overspend is due in the main to a reduction in salaries eligible to be capitalised of £60k; the non achievement of vacancy factor £20k; and an overspend of £22k relating to PFI consultancy fees incurred as part of the review of inflation indices.			
Lettings			89
The overspend is due to additional staffing costs to cover for maternity leave but also reflects a reduction in income as a result of schools and the Angel Centre withdrawing from the service.			
Legal Services			61
The legal disbursements budget overspent due to additional SEN appeals (£23K) and employment tribunals / payments (£38k).			

Revenue Outturn 2012/13

Schools & Children's Services - Non-Schools	Latest Controllable Budget	Service Net Expenditure	Budget Variation to Latest Budget
	£000's	£000's	£000's
Total	60,477	60,477	0

Explanations of significant variances

Resources & IT (59)

The underspend arises from savings in the budget allocated to IT developments; this was due to a change in the department's IT priorities.

Children's Services Grant / Trust Management (96)

Savings resulted from the team manager being seconded to the troubled families position and operational savings in room hire, catering and IT purchases.

Catering (521)

The underspend in the main is as a result of an increase in primary meal numbers of 142,213; this is an increase of 5.9%. This is due to the increase in pupil roll, free school meal uptake (which has been actively marketed), further Cashless implementation and an overall improvement in the service. There has also been an increase in income within the Secondary Sector, mainly due to the further implementation of the Cashless payment system and the stay on site policies that have been implemented

Children's Centre Development Team (78)

The Children's Centres have had restricted capacity to deliver additional services resulting in a £78k saving.

Safeguarding Divisional Management 189

During the year this budget was reporting an underspend due to the scaling back of graduate trainee recruitment following the success of the social worker recruitment and retention strategies. The movement in March is mainly due to SCS not requesting further corporate contingency budget to cover external legal costs in the second half of 12/13. As the Divisions underspend has increased these costs can now be contained.

Children In Need - Social Work Teams 80

This overspend was due to these teams needing to be fully staffed to provide a safe service. The overspend has reduced at year end due to lower actual costs for agency staffing which were required to cover maternity leave, sickness and vacancies during the last few months of the year.

Prevention of Care Section 17 (51)

During the year this budget was projecting an overspend due to increasing numbers of families requiring accommodation and support. However the actual end of year position was better than predicted and resulted in an under-spend .

No Recourse to Public Funds 159

The overspend is due to increasing numbers of families during the year requiring accommodation and support.

Adolescent Outreach Team (185)

This was a new service which is now fully operational but there were delays in the recruitment of staff earlier in the year which has resulted in the underspend.

Revenue Outturn 2012/13

Schools & Children's Services - Non-Schools	Latest Controllable Budget	Service Net Expenditure	Budget Variation to Latest Budget
	£000's	£000's	£000's
Total	60,477	60,477	0

Explanations of significant variances**In House Fostering Allowances (217)**

The projection is based on current known and planned placements which are 1,057 weeks less than what was provided for within the budget, which assumed a growth in the number of carers during 12/13. This underspend has offset the overspend in external placements which will have picked up the children not placed in house. The variance between Feb and the year end is due to minor placement variations and delayed moves to adoptive placements.

External Care Purchasing 173

The LAC care purchasing budgets have overspent by £173k mainly within the Community Homes budget (+£350k); this was partly offset by Special Needs (-£115k) and other underspends. In overall terms the number of placement weeks was only 27 more than budgeted for, but the increase in high cost placements outweighed those in less expensive placements. The increase in the overspend since February was due to an unexpected increase in placements in the last weeks of the financial year.

Section 20 - Additional Looked After Children (LAC) Placements Expenses. (110)

The nature of the services provided from this budget are difficult to predict and although a £75k underspend was projected this has increased to £110k as a result of a lower than expected recharge from Haringey (£10k) plus a number of potential accruals included in the February projection were below the corporate £5k materiality limit and therefore not included in the outturn.

Looked After Children Social Work Team 45

The LAC team was fully staffed and vacancies were covered in order to meet caseload pressures and additional hours worked as a result of the external inspection.

Asylum 53

There have been an additional 11 placements mainly in the last 6 months which was higher than expected. Although grant funding does cover most of the accommodation and support costs this has resulted additional expenditure. The actual grant income is also less than previously projected due to a number of cases which are still in dispute with the Home Office.

Youth Support Service (98)

The underspend has increased at the year end due mainly to lower than expected employee costs (£11k) internal IT recharges (£6k), a recharge to the DSG (£12k) and planned spending on specific projects lower than projected (£36k).

Schools & Children's Services: Project Carry Forwards 2012/13	
Purpose of Project	£'000
<p>Implementation of Funding & On-line modules</p> <p>This project has two phases the first to implement a Funding Module in order for the payment of the Nursery Education Funding and the Two Year old Offer places to be integrated with the current Synergy Tribal database. The second phase is to implement the three on-line modules which will allow our early years providers to complete forms, applications and make payments electronically. This will replace paper based systems which are both time consuming and inefficient. In addition, this will allow better performance data management and analyses to meet the increasing demand for such information at meetings and management boards in order to ensure actions and objectives are met.</p>	14.0
<p>Pupil Planning</p> <p>To gain a greater understanding of the data that we hold (current and historical) and whether we can use this better if we work together with for example, health colleagues.</p> <p>This was set up by Asset management Service manager before she left and she had spoken to the Chief Executive about this prior to leaving- the Health Service have identified the benefits of this as they have their own challenges in relation to the increase in population, but consider that it would seem to be better coordinated by the Local Authority owing to the information being held in several different forms.</p> <p>This would look to understand what would be needed to collate the various data (from nhs, registrars etc) to create a more accurate database which would better inform our projections in the future.</p> <p>This would also be extremely beneficial for purposes other than just pupil places, (e.g. early years, Change and Challenge information, children in need etc).</p>	80.0
<p>YOS Information Technology</p> <p>In 2011/12 the YOS was allowed to carry over the remains of the YOS development fund. This YOS Partnership Development Fund was created to hold contributions from various partner agencies e.g. Police, Probation and Health which could then be used to support the YOS in Enfield. This was partnership not local authority funding. The approved carry forward in 2011/12 was for £204K.</p> <p>This funding was to be used for 3 specific projects in 2012.</p> <ul style="list-style-type: none"> • Supplementing the YOS budget during a period of post inspection development work regarding training. • Carrying out a restructure and funding the existing staffing structure [the YJB grant had reduced further and thus there was not the full funding for all YJB funded posts that existed]. • Completing the conversion to the Child View IT system [the latest version of YOIS which itself will not longer be supported by CACI from mid 2013]. <p>Unfortunately we are behind schedule on in all three projects. This request for a carry over of funding of £135K in order to conclude these three projects.</p> <p>Regarding the IT Project, Child View, it is envisaged that £30,500 will be required to conclude and pay for this projects completion.</p> <p>Regarding training it is envisaged that £11k will be required.</p> <p>Regarding the restructure the YOS is likely to conclude by 1st June and it is envisaged that 3 members of staff, grades PO1 and 2, may be affected and request redundancy and thus provision will have to be made for this. The estimated cost of this [redundancy, 2 months pay past April 1st and 3 months notice is £82,500. Additionally no recruitment to vacant posts filled by agency [12] can go ahead until restructure is completed and so 4.5 months worth of</p>	135.0

Schools & Children's Services: Project Carry Forwards 2012/13	
Purpose of Project	£'000
<p>Health & Safety Schools Buildings</p> <p>(1) To implement essential fire improvements to schools in compliance with the necessary regulations to obviate the risk of Enforcement or Improvement Notices being issued by the London Fire and Emergency Planning Authority.</p> <p>(2) To implement essential health and safety works at Chace Community School to ensure that areas of asbestos in their system building are effectively sealed. This is recommended by the Schools Health & Safety Manager and the Council's Asbestos Management Team following a survey of the building. This follows general advice issued by the Health and Safety Executive and is in anticipation of pending legislation requiring regular air tests in schools and the associated risk of civil claims from staff or pupils in the future.</p>	356.0
<p>CPD on-line Phase 1</p> <p>First phase :This is an system to unify the processes relating to the advertising , recruitment and evaluation of the impact of training programmes purchased by schools from the SIS. We are currently running a manual system with more than 400 training events and 11,000 users.</p> <p>Second Phase: the system can be utilised by all the teams within SCS who deliver training programmes to the children and young people's workforce within Enfield. The Enfield offer of training to its CYP Workforce can then be better accessed by a wider range of the workforce, any duplication can be better identified. Training, recruitment and retention of the CYP across Enfield can be improved</p>	24.0
<p>Instrumental lessons for disadvantaged Children & Young People</p> <p>To continue to fund instrumental lessons for CYP eligible for: CYP from low income families who are eligible for FSM CYP who are Looked after by the LA CYP who attend LA Special schools, statemented CYP in maintained schools and CYP at Primary and Secondary tuition centres</p>	180.0
<p>Cheviots refurbishment</p> <p>The refurbishment of Cheviots Children's Centre and the temporary relocation of the service to the old Arnos Family Centre while works were undertaken during 2012/13. A project carry forward of £20k was approved to fund some of the works and additional revenue costs but <u>some of these are still outstanding.</u></p>	10.0
<p>Eureka reporting tool replacement</p> <p>Whilst the main refurbishment of the Cheviots building was recently finished some minor works such as fencing still need to be completed. These could not be undertaken until the major works had been completed.</p>	11.0
<p>Primary Expansion Project- Support for Teachers</p> <p>The money is to be used to support the schools in the first round of the primary places expansion programme in terms of:-</p> <ul style="list-style-type: none"> • additional time needed for staff and governors at all levels to be part of the planning and delivery of additional places by September 2013 • providing additional specialist resources for the schools not met through the formula for furniture fittings and equipment 	100.0
Total SCS Bids	910.0

Additional Reserves	£'000
Social Work vacancy factor	200
Youth Offending Service	40
Youth Centres/Detached Youth Work	50
Learning and Skills for Work	20
Schools causing concern	238
Fostering	160
Loft extensions for foster carers	100
	808

Revenue Outturn Position 2012/13

Schools & Children's Services - Schools	Latest Controllable Budget	Service Net Expenditure	Budget Variation to Latest Budget
	£000's	£000's	£000's
Total	(3)	(975)	(972)
<u>Explanations of significant variances</u>			
Unplaced Pupils Service			(64)
The projected underspend results from the relocation of Bowes to the Swan Annexe and a reduction in the number of both continuing students and those being placed at College.			
3-4 Year Old Increased Participation			(100)
This project was not developed in 2012/13. Further report to be submitted to the Schools Forum.			
Nursery Education Grant.			(110)
Most of the LA additional nursery classes are now open and the actual numbers were lower than expected meaning that the contingency of £100k was not required.			
Special Education Needs Recoupment.			(247)
The underspend is primarily due to two items: 1. Two complex needs clients, who were originally estimated to start in Oct. & Nov did not start (- £109k). 2. The settlement of a long outstanding bill from the N.E. London N.H.Trust for Speech Therapy Services resulted in a lower than budgeted charge (- £89k).			
Behaviour Support.			(211)
The Secondary Tuition Centre, Eldon are reporting an underspend of around £47k primarily due to staff vacancies while STC Swan are reporting an overspend of £25k. The Swan Behaviour Support Team are projecting an underspend of £97k due to unbudgeted buy-back income and an underspend in the accommodation recharge of £60k			
ISB Variations			(166)
In order to provide the additional primary school places, a number of schools have opened bulge classes from the February half term. The estimated cost of setting these up was £200k. This sum was offset by a reduction in the LACSEG charge			

Revenue Outturn 2012/13

Corporate	Latest Controllable Budget	Service Net Expenditure	Budget Variation to Latest Budget
	£000's	£000's	£000's
Total	(9,796)	(9,968)	(172)

Explanations of significant variances**Specific Grants (1,266)**

Department for Education agreed to repay excessive Local Authority Central Spend Equivalent Grant (LACSEG) top-slicing of Revenue Support Grant in 2012/13 following joint challenge by councils including Enfield. DFE did not confirm or announce the repayment until 31 May 2012, too late for the saving to be included in any monitoring reports.

Minimum Revenue Provision (1,716)

Saving in capital financing minimum revenue provision which is not used to repay debt but added to other reserves to meet higher priority pressures.

Reserves 2,719

Additional resources to meet future pressures.

Additional Reserves	£'000
Transport proposal	100
Redundancy	600
Repairs & maintenance	1,220
ICT Investment	1,100
	3,020

MULTI-YEAR GRANTS	£'000
ENVIRONMENT	
Waste Collection Grant To retain weekly collections	52.8
ASB Improvement Grant Ring fenced grant funding provided by Central Government. The funding must be spent on delivering targeted interventions to address anti social behaviour and also, to enable support and training for residents to tackle anti social behaviour.	13.9
Information Sharing To develop systems and processes to enable regular electronic data sharing from between Chase Farm Hospital A & E, North Middlesex Hospital A & E and Enfield Safer and Stronger Communities partnership (SSCB) . Analysis from this data will be used by SSCB to address areas of concern and target appropriate Police and partnership interventions	10.0
Off site reservoir flood plans In 2010/11, DEFRA completed a reservoir inundation mapping exercise and identified that one reservoir in Enfield is a high priority. In late 2010/11, DEFRA provided 3 year grant funding to enable Enfield, as lead authority, to work with other local authorities downstream and upstream within the inundation zone to prepare appropriate flood plans, and to develop a warning and informing strategy to be communicated in a sensitive way to the public in areas at risk.	34.5
Environment	111.2
HOUSING, HEALTH & ADULT SOCIAL CARE	
Mortgage Rescue Fund Preventing Homelessness	100.0
Warm Homes Healthy People The Council have successfully bid for funding from Department of Health to implement a scheme to supply loft and cavity insulation and cold alarms for elderly persons who have health problems. To reduce fuel costs for the service user and to alert them of rooms being cold and reducing the risk of heart attacks and other respiratory illnesses.	19.6
Empty Property (NLSR Grant) The Council have implemented it's Empty Property Strategy in order to tackle the challenge of nearly 4,000 privately owned properties standing empty and wasted at a time of acute housing shortage. Bringing empty properties back into use maximises the use of the boroughs housing stock for those in housing need. Furthermore, empty properties are often a "scar" on the environment causing social problems such as vermin, overgrown gardens, antisocial behaviour and crime. Where negotiations with owners of empty properties have been successful the use of funding through the PSH Grants And Nominations Scheme has encouraged owners to bring their properties back into use and nominated tenants will be offered affordable tenancy through this scheme.	242.0
Welfare reform Grant Preventing Homelessness Grant carried forward to mitigate the effects from the impact of Welfare reform coming in 2014.	143.0
Commissioning Programme Officer Role is to support the delivery of the Joint Commissioning Work Programme and ensure synergy across joint projects between Enfield Council and NHS Enfield. In 2012/13 a DAR (Commissioning Programme Manager – 2 year fixed term) authorised the creation of the role on a 2 year fixed term.	50.3

MULTI-YEAR GRANTS	£'000
<p>Social Care Reform Grant</p> <p>The grants purpose is to enable the department to build capacity to support the Transformation Programme. The grant has been used to support a number of initiatives and projects across the department. The majority of this relates to IT projects that form part of the Social Care IT Work programme. The proposed carried forward will cover the following IT projects:</p> <ul style="list-style-type: none"> • Delivery Based Charging (16k) • Business Objects XI (32k) • Carestore to Wisdom (46k) • Mobile Technology (49.8k) • EMS + Rostering (76.5k) • E-marketplace implementation (44k) • Quickheart Integration & future development (83k) 	372.0
<p>Grow your Own social Work Scheme</p> <p>To Fund grow your own trainee scheme for social workers & OT's and continue second year of social care apprenticeship scheme</p>	260.0
<p>HHASC Apprenticeship Scheme</p> <p>The grow your own scheme is a rolling programme which is planned to continue until at least 2016/17. The grant amount allocated for the social care apprenticeship scheme was for two years. 2012/13 was year 1.</p>	37.0
Total HHASC	1,223.9
REGENERATION, LEISURE & CULTURE	
<p>Sports Health</p> <p>Funding provided to pilot health initiatives through sport and physical activity - for residents both young and old to avoid obesity and prevent heart disease, and increase mobility in older people.</p>	23.0
Total RLC	23.0
SCHOOLS & CHILDREN'S SERVICES	
<p>Social Work Practice Education Grant</p> <p>This grant comprises income from two sources, namely, (1) the General Social Care Council, funding practice placement provision, and (2) the Children's Workforce Development Council, funding compliance with the Social Work Reform Board's Employer Standards. These monies are used to support and supplement the training of social workers in Enfield SCS.</p>	9.0
<p>YPSM</p> <p>To continue the delivery of a range of substance misuse interventions to young people who are engaged with, or at risk of being involved with the Youth Offending Service. The project offers a range of professional group work programmes and one to one interventions to young people to help deter them from substance misuse and crime. This is done by supporting the young person to understand why they use substances, the impact it has on them and their life with an overall aim of helping them to cease their use. The initial feedback from the youth offending staff, substance misuse service staff and the young people has been extremely positive</p>	84.0
<p>Troubled Families Grant</p> <p>The Troubled Families Grant from the DCLG was first introduced in 2011/12 and will run until May 2015. The grant will be used to enhance intensive work with families to improve levels of adult employment, reduce youth crime and improve school attendance. The aim of the grant is to reduce the burden on councils by these families. Enfield will be receiving grant to work with 5/6ths of the agreed cohort of 775 families.</p>	752.0
<p>Enfield Local Safeguarding Children's Board</p> <p>The Local Safeguarding Children's Board is a statutory body and the Children's Act requires each local authority to establish one. The LSCB Fund holds contributions from partners such as Health, Police and Probation and income raised from training events.</p> <p>The Council acts as lead authority and makes payments incurred by or purposes connected with the role of the LSCB.</p>	40.0

MULTI-YEAR GRANTS	£'000
<p>Adoption Improvement Grant The Government has provided additional funding (£8m in total) in 2012-13 to help Councils to implement the reform programme to improve adoption practice and adoption services in their areas.</p>	56.0
<p>Children's Social Work Improvement Grant The bulk of this grant was distributed by the CWDC in 2011/12 and 2012/13 as the Social Work Improvement Fund (SWIF) which was a one-off ring-fenced grant. The purpose of this grant is to support the social work improvement plans of local authorities in line with the requirements of the Social Work Reform Board, the Munro Report and the new social worker registration requirements with the Health Professionals Council for Continuing Professional Development. The government has indicated that this is a priority for all councils. In addition to the SWIF grant the Dept for Education (DfE) also funds the Assessed and Supported in Year in Employment (ASYE) for all newly qualified social workers (NQSWs) as this is a key component of the Social Work Reform Board recommendations and is being implemented nationally. The DfE has asked for this grant to be rolled over into the new financial year to enable NQSWs to continue to be supported in their ASYE in line with national requirements.</p>	491.0
TOTAL SCS	1,432.0
TOTAL MULTI-YEAR GRANTS	2,790.10

Earmarked Reserves 2012/13

Reserve and Balances	Balance at 31 March 2012 £000's	2012/13 Net Transfers £'000	Reserves submitted to Cabinet £'000	Balance at 31 March 2013 £000's
HRA				
HRA Repairs Fund	5,287	(1,942)		3,346
HRA - Capital Reserve	3,548	8,533		12,081
Total HRA	8,835	6,592	0	15,427
General Fund				
General Fund - Ongoing projects	10,898	(7,307)		3,591
Multi-Year Grants Reserve	4,923	(2,133)		2,790
Welfare & Social Care Grant	0	5,551		5,551
ICT Investment Fund*	6,123	3,151		9,274
Interest Rate Equalisation Reserve	4,254	(250)		4,004
Insurance Fund	3,160	332		3,492
Homelessness Initiatives	4,212	(1,289)		2,923
Restructuring Reserve	1,283	943		2,226
Street Lighting PFI Investment Reserve	2,529	(364)		2,164
Demographic Pressure Reserve	0	1,929		1,929
Internal Leasing Fund	756	1,120		1,876
General Fund - Capital Reserve	3,244	(1,472)		1,771
Sustainable Service Development	1,900	(159)		1,741
Regeneration Reserve	1,455	(174)		1,281
European Social Fund	1,500	(226)		1,274
Private Sector Leasing Repair Fund	1,343	(84)		1,259
Residents Priority Fund	930	253		1,183
Winter Capacity Pressure Reserve	0	882		882
SAP Upgrade Reserve	1,298	(432)		866
Waste Recycling Contract	1,565	(824)		740
Repair & Maintenance	932	863		1,794
New Homes Bonus for Empty Properties	528	(61)		467
Council Development/Strategic Reserves	543	(85)		458
Performance Reward Grant	487	(72)		415
Support for Schools Facing Changes	328	0		328
Replacement of Pericles System	704	(468)		235
Secondary School Places	120	(22)		98
Working Neighbourhoods Fund	326	(261)		65
Invest to Save	647	(647)		0
Risk Reserve	2,668	(259)		2,409
Other Specific Reserves	3,442	(393)		3,049
Transport proposals		100		100
SCS new reserves	0	808		808
Corporate reserves Cabinet Decision	0		1,179	1,179
Sub Total	62,097	(1,052)	1,179	62,224
Dedicated Schools Grant Reserve	4,105	812		4,917
S106 Receipts	656	(84)		572
Total General Fund Reserves	66,858	(325)	1,179	67,713
Total Earmarked Reserves	75,693	6,267	1,179	83,139

* Includes Tech Refresh

Enfield Residents Priority Fund - End of Year summary 2012/13

Ward	2011/12 Carried Forward £'000	2012/13 Awarded £'000	2012/13 Available £'000	2012/13 Spend £'000	Committed £'000
Bowes	59	103	162	32	130
Bush Hill Park	22	53	75	15	60
Chase	91	95	186	12	174
Cockfosters	55	56	111	38	73
Edmonton Green	138	159	297	133	164
Enfield Highway	98	125	222	81	142
Enfield Lock	75	97	171	66	105
Grange	40	40	80	49	31
Haselbury	77	129	206	40	167
Highlands	37	31	68	0	68
Jubilee	104	72	177	39	138
Lower Edmonton	79	135	214	123	90
Palmers Green	80	89	169	68	101
Ponders End	99	64	163	65	98
Southbury	106	115	221	44	177
Southgate	37	51	88	38	49
Southgate Green	69	74	143	58	84
Town	24	51	75	38	37
Turkey Street	65	133	198	117	81
Upper Edmonton	86	143	229	102	127
Winchmore Hill	28	57	85	46	39
Grand Total	1,469	1,872	3,340	1,204	2,135

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